

Message

From: Dombrowski, John [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=D8E8B90B456346F49B018511B491518E-JDOMBROW]
Sent: 7/18/2019 12:11:00 PM
To: Wallace, Jane [wallace.jane@epa.gov]
Subject: RE: Question: OC senior staff meeting notes

Ex. 5 Deliberative Process (DP)

John Dombrowski, P.E.
Deputy Director
Office of Compliance
Office of Enforcement and Compliance Assurance, U.S. EPA
WJC South, Room 5140A (within 5142 bay area)
202-566-0742 (Office)
202-365-8796 (Cell)

From: Wallace, Jane
Sent: Thursday, July 18, 2019 7:45 AM
To: Dombrowski, John <Dombrowski.John@epa.gov>
Subject: Re: Question: OC senior staff meeting notes

Ex. 5 Deliberative Process (DP)

Sent from my iPhone

On Jul 17, 2019, at 6:25 PM, Dombrowski, John <Dombrowski.John@epa.gov> wrote:

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From: Wallace, Jane
Sent: Wednesday, July 17, 2019 4:30 PM
To: Dombrowski, John <Dombrowski.John@epa.gov>
Subject: FW: Question: OC senior staff meeting notes

Ex. 5 Deliberative Process (DP)

Jane Wallace
Deputy Division Director
Enforcement Targeting and Data Division

US EPA/OECA/OC

P: 202-564-4257

C: 202-809-3656

From: Hobus, Cindy

Sent: Wednesday, July 17, 2019 4:27 PM

To: Wallace, Jane <wallace.jane@epa.gov>

Subject: Question: OC senior staff meeting notes

Ex. 5 Deliberative Process (DP)

From: Wallace, Jane

Sent: Wednesday, July 17, 2019 4:21 PM

To: Cannon, Rob <cannon.rob@epa.gov>; Holic, Daniel <Holic.Daniel@epa.gov>; Meredith, David <Meredith.David@epa.gov>; Swift, Jason <Swift.Jason@epa.gov>; Ager, Sara <Ager.Sara@epa.gov>; Hobus, Cindy <hobus.cindy@epa.gov>; Barrette, Michael <Barrette.Michael@epa.gov>; Kane, Rebecca <Kane.Rebecca@epa.gov>; Johnston, Carey <Johnston.Carey@epa.gov>; Mundell, Michael <Mundell.Michael@epa.gov>

Cc: Hill, Randy <Hill.Randy@epa.gov>

Subject: OC senior staff meeting notes

In Liew of our 1@:30 staff meeting for ETDD, here is what was discussed at the OC senior staff meeting that was held at 3pm:

- OD meeting report out:
 - Larry reported on the July 10 EMC: there is now a desire to look at FTE allocation across the agency, starting with Regions then headquarters. They are not looking at reallocations by moving people, but rather by attrition - so this is the start of the process. This not being cast as a workload analysis. As we hear more, we will let you know
 - Looking at the labs across each of the regions - evaluating the resources allocated to the labs which are provided by ORD, OECA, and one other program -

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- ELMS is implemented at 25% across the agency - looking for 80% - where each NPM will have one dedicated FTE to the ELMS process - for the office of continuous improvement
 - OC's projects that were proposed: SmartTools; drinking water inspector training; NET tools NPDES electronic reporting; inspection reports for GLP and wood stove - only two will be implemented and individuals working those projects will be sent to day long training
- New bowling chart measures have to be nailed down by October
- Susan made a general announcement to all Directors that in the future that her review of materials (emails, letters, or guidance documents, etc) she does not want to review them for grammar and punctuation
- Patrick reported out that GAO still wants to see the regional strategic plans -

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- ED/RC call next week - targeting (John will lead this discussion), DISC (John will lead this discussion), SNC expectations memo
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- OC Biweekly - pro and con papers needs to be sent up

- OC Training opportunity will be coming up "write like the news" to be opened to all OC staff for as many people as we want. The class will run from 9-4; will need writing samples from us to work through them in a constructive way
 - three days will be offered in: October, November, January
 - This will be open to everyone
 - Each division will need to submit writing samples for different audiences
- Intern social opportunities: happy hour tonight, Nats game next week with some tickets left (please reach out to NETI if you are interested in attending – see last week's notes), Robin is planning a breakfast next week

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Thanks

Jane Wallace

Deputy Division Director

Enforcement Targeting and Data Division

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